Application for Observer Status

# 1.0 Observer Status

Observer organizations possess an interest on issues of biosafety, biosecurity and biorisk management but are not formally organized as a national or regional biosafety association. IFBA Observer organizations are typically international agencies, non-governmental organizations, government departments, like-minded professional associations, and academic institutions.

Each observer organization is officially represented at the IFBA by two individuals from the organization. Each observer is entitled to notice of all IFBA meetings, all information provided at the meetings, the opportunity to participate but will not be entitled to vote on matters requiring a decision by the IFBA membership. An observer may participate in meetings by means of teleconference or other similar technologies.

# 2.0 Procedure for Applying

**Application**

An application for observer status to the IFBA must be submitted by the petitioning organization to the IFBA Secretariat and signed by an individual representing the organization. The organization must also submit a copy of their mandate outlining the goals and objectives of the organization as related to biosafety, biosecurity and biorisk management. Applications will be reviewed by the IFBA Secretariat and forwarded to the membership for approval.

**Admission/Removal of Observers**

New observers shall be admitted upon resolution of two-thirds of the IFBA members. Petitioning organizations shall be promptly informed by the IFBA Executive Director of their admission. An observer shall cease being such upon provision written notice to the IFBA, the observer becomes insolvent or ceases to operate, or, if at a special meeting of IFBA members, a special resolution is passed by two-thirds to remove the observer for cause.

# 3.0 Application

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| **a) Organization Contact Information** | |
| 1) Name of Organization |  |
| 2) Individual Representing the Organization |  |
| 3) Mailing Address |  |
| 4) Telephone |  |
| 5) Fax |  |
| 6) Email Address |  |
| 7) Website |  |

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| **b) About the Organization** | |
| 8) What year was the organization established? |  |
| 9) Is there a mandate related to biosafety, biosecurity and biorisk management? *(Please attach)* |  |
| 10) What countries/regions of the world does your organization represent? |  |
| 13) What are the goals and objectives of your organization? |  |
| 14) Please provide a brief history of your organization. |  |

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| **c) Supporting Documentation & Declaration** |

Copies of biosafety/biosecurity/ biorisk mandate attached

Other documentation attached (please specify):

I confirm that all information given is correct at the time of completing this application

**Print Name:**

**Position:**

**Signature Date**

Please complete this form and forward by email together with the required attachments to the IFBA Secretariat at: [secretariat@internationalbiosafety.org](mailto:secretariat@internationalbiosafety.org)